DIRECTORATE OF EVALUATION

GANDHI INSTIUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)

(Declared as deemed-to-be-University)

VISAKHAPATNAM-530 045, (A.P)

APPLICATION FORM

FOR DEGREE / DIPLOMA CERTIFICATE

Original Degree after Convocation ☐ Duplicate ☐

1. Name of the Candidate *(as in SSC, in capital letters)*			
2. Registration No & Year of passing	Regd. No		Month & Year of Passing
3. Particulars of the qualifying Examination	Program	Branch	Period of study
4. Campus	Visakhapatnam ☐ Hyderabad ☐ Bengaluru ☐		
5. Address for correspondence (in capital letters only)	Village/Town/City: …… PIN Code : …… District: …… State: ……		
6. Contact No.	Mobile No.	Landline with STD code.	
7. email Id:			
8. Aadhar Number *(Only for candidates qualified for the Degree/ Diploma from 2016-17 onwards)*	☐☐☐☐☐☐☐☐☐☐☐☐ *(Enclose photo copy of Aadhar Card)*		
9. Passport size Photograph with Plain background (2 Nos)	Enclosed* ☐ Not enclosed: ☐ *(* Only for candidates qualified for the Degree/ Diploma from 2016-17 onwards)*		

10. Fee particulars: Enclose Original receipt / DD to the application.
In case of DD, write your name & Regd. No. on the reverse.

Amount paid: Rs. Challan/D.D No: Date of Payment:

Name of the Bank: Branch :

Place:
Date: Signature of the Candidate

Instructions to Candidates:

- All applicants must enclose a photocopy of (i) SSC or equivalent (ii) PCMG.
- For Post Graduate Degree: Also enclose a photocopy of lower degree. In case, lower degree is yet to be issued by the University, submit an affidavit as in Annexure-I.
- For Research Degrees: Also enclose photocopies of i. Qualifying Degree, ii. Passport Photo and iii. Notification related to the award of Degree.
- For Duplicate Degree: Enclose (i) Police Verification Certificate and (ii) Affidavit as in Annexure II.