



**DIRECTORATE OF EVALUATION**  
**GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT(GITAM)**

(Declared as deemed-to-be-University)  
VISAKHAPATNAM-530 045, (A.P)

***APPLICATION FORM FOR CERTIFICATES***

Name of the Certificate	Enclosures of Photocopies	Original/ Duplicate*	In-Person/ By Post
Grade Card	Digital Grade Card		
Provisional Certificate (PC)	SSC or Equivalent		
Consolidated Memorandum of Grades	PC		
Migration Certificate	TC & PC.		
Conversion Certificate	PC		
Rank Card	PC		
Medium of Instruction	PC		
Backlog Summary	all the Grade cards and PC		

*\*For Duplicate Certificate: Enclose a photocopy of the Original Certificate and Annexure-II*

1.	Name of the Candidate <i>(as per SSC, in capital letters)</i>				
2.	Registration Number				
3.	Particulars of the qualifying Examination	Program	Branch	Period of study	Month & year of passing
4.	Campus				
5.	Address for correspondence (In Capital Letters)	H. No/Flat No: Colony/Area: Village/Town: District: Pin Code:	Street:  State:		
6.	Contact Details	Mobile: Land Line: Email ID:			
7.	Fee Particulars (Enclose Original Challan/DD)	Rs. Transaction ID/DD No: Date of Payment: Name of the Bank:	Branch:		

Place:

Date:

Signature of the Candidate

NO DUES CERTIFICATE  
**(Only for candidates applying for PC)**

Certified that the candidate has "NO DUES" to the Institution

**Signature of Head of the Department**

**Signature of Principal/Director/Dean**