F. No 46(B)/GDU/CAO/DOA/GAT-2023/Scholarship for AY 23-24   Date: 16.02.2023

PROCEEDINGS OF THE VICE-CHANCELLOR

Sub: Approval of New Scholarship Policy for All Courses for the Academic Year 2023-24 - Order Issue - reg.

Ref:

1. Letter from Senior Director Admissions dt. 15.02.2023.

***

ORDER:

The Vice-chancellor having considered the letter read above is pleased to order that the proposal of Merit-Driven Need-Based scholarship framework received from the Senior Director Admissions with the outcomes from the meeting held with the Leadership Team for the award of scholarships for all courses for the academic year 2023-24 at the three campuses as detailed in the Annexure be approved. The Merit-Driven, Need-Based Scholarship is approved under the following terms & conditions:

General Terms:

1. Admissions to eligible scholarship candidates will be offered on a "first-come-first-served" basis.

2. Admissions through scholarships will be considered up to 20% of the sanctioned intake for any program/course. For Architecture, Physiotherapy, and Engineering Core Branches at all campuses and Humanities only at the Bengaluru campus, up to 50% of the intake will be eligible for scholarships.

3. If the 20% scholarship limit has already been reached for a particular course, in that case, even if a student is awarded a scholarship, they will not be eligible for it and will be kept on the waitlist. Exceptions will be made at the discretion of the "management."

4. The primary scholarship policy will be merit-driven and have need-based financial support. Merit scholarships up to 100% of the tuition fee are offered depending on merit. The additional Need-based scholarships to the merit students are offered based on the combined annual income of both the parents of the eligible student/s.

5. Apart from the above, the following scholarships are also offered to eligible students:

    i. Employee Children Scholarships (60%, 40%, and 20%)

    ii. Loyalty Scholarships (10% for Any alumni returning to do higher studies / Children of Alumni / Real siblings (Not applicable to step-siblings or cousins)/ Children of retired employees of GITAM/ Spouse of the GITAM employee)

    iii. Sports Scholarships (100%, 75%, 50%, 25% and 15%)

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Merit Scholarships:

6. For the scholarships offered through various National / State Entrance Tests, it is encouraged for the students to apply for the GITAM Admission Test (GAT) and attend the counseling for admission as per the schedule.

7. Suppose a student is eligible for a scholarship under more than one category through the GAT / National / State Entrance Tests. In that case, they will be awarded the highest percentage of the scholarship.

8. The scholarship offered through the GAT / National / State Entrance Tests only applies for the First Year. The same scholarship will be continued in the subsequent years of study, subject to scoring a CGPA of 8.0 and above. The student will be eligible for the scholarship in the year in which he fulfills the scoring of the required CGPA in any particular year in their course of study.

9. The scholarship does not apply to students who have failed or achieved the minimum CGPA through betterment in that particular year. Any student who completes the minimum CGPA through recounting would be eligible for the scholarship.

10. The JEE Mains 2023 Percentile of the students will be rounded up to the nearest number. For Example: If the student's percentile is 91.7604922, this will be rounded up to 92.00. If the student's percentile is 91.4604922, this will be rounded up to 91.00. If the student's percentile is 91.504922, this will be rounded up to 92.00. The subsequent scholarships will apply to the necessary terms and conditions.

Need-Based Scholarships:

11. The courses offered across campuses will be divided into two tiers,
    - Tier A: Tuition Fee >= 2.00 LPA
    - Tier B: Tuition Fee < 2.00 LPA

12. To be eligible for the need-based scholarship, the family's combined income, i.e., both parents of the eligible student, where the student is dependent on their parents. If the student is married, the combined income of the family, i.e., the student's and spouse's income, must be as given below:
    - Tier A: Less than 12.00 LPA
    - Tier B: Less than 08.00 LPA

    (Classification of Tier A & Tier B is referred to in Point No. 11)

13. The candidates admitted through merit scholarship in the slabs of 75%, 50%, 25%, and 15%, and the family's combined income is less than the prescribed limits (Referred in Point No. 12) are eligible for the additional need-based scholarship.

14. For the need-based scholarship award, the student must upload the family's tax documents, i.e., Form-16 / Acknowledgement of Income Tax Return for the respective financial year and any other relevant supporting financial documents, in the counseling portal. Upon successful verification, their scholarship will be upgraded from 75% to 100%, 50% to 75%, 25% to 50%, and 15% to 25%.

15. Suppose any student is eligible for the need-based scholarship and is unwilling to upload the tax documents, i.e., Form-16 / Acknowledgement of Income Tax Return of the family, in the counseling portal. In that case, they will not be eligible to be upgraded with the additional need-based scholarship.

16. The Need-Based scholarship will be awarded to the eligible candidate upon filling out the Scholarship Form as prescribed by the Department of Finance in the admissions application. The Department of Finance will evaluate the Need-Based scholarships of the eligible students.

17. The Need-Based scholarships will only be applicable for 75%, 50%, 25%, and 15% slabs.

18. The scholarship award is entitled to the first year of their study. The same scholarship will be continued in the subsequent years of study subject to scoring a CGPA of 8.0 & above and upon evaluation of their family's tax documents for subsequent years as per the prescribed criteria (Referred in Point No. 12 & 14) of the Need-Based scholarships.

19. The students eligible for the Merit-Driven Need-Based scholarship are further eligible for Loyalty Scholarships / Sports scholarships, provided the total scholarship is not exceeding 75%.

Employee Children Scholarships:

20. The children of GITAM employees admitted in full-time courses who have secured 100% and 75% of scholarships are not eligible for employee's children scholarship.

21. The children of GITAM employees admitted in full-time courses are eligible for 50%, 25%, and 15% of scholarships, not exceeding a combined scholarship of 75%.

22. The children of GITAM employees admitted through the GAT Scholarship Scheme are further eligible for Loyalty scholarships, and total scholarships should not exceed 75%.

23. Employees with a minimum of 1-year continuous completed permanent service on a prospective basis are to be considered at the time of admission / at the beginning of the academic year.

24. Quantum of scholarship based on the employee's salary on a prospective basis at the beginning of the academic year shall be considered.

25. If both the parents of the admitted student are GITAM employees, then the higher-salaried parent will be considered for the scholarship award.

Loyalty Scholarships:

26. The students admitted through the GAT Scholarship Scheme are eligible for loyalty scholarships like Alumni returning to Higher Education, Alumni Children, Sibling Scholarship, Retired Employee Children Scholarship, and Spouse of GITAM Employee.

27. Only one criterion from the Loyalty Scholarships will be applied at any time. A maximum of 10% will be awarded through Loyalty Scholarship. Once the Loyalty Scholarship is awarded to the student, the same will be continued for his further course of study, irrespective of his academic performance.

28. To determine eligibility," status as at the beginning of the year" will be considered. Any eligibility acquired during the year will be regarded as from the next academic year. It cannot be pro-rata or from the middle of the year.

29. Loyalty Scholarships will not apply to students who secured 100% / 75% through merit-driven need-based scholarships.

30. The sibling scholarship will only apply to students with a higher tuition fee, and it will only be available to those whose sibling has either graduated or is currently enrolled as a student in the academic year.

Sports Scholarships:

31. A potential candidate may be eligible for scholarships in sports. The scholarship levels are 100%, 75%, 50%, 25%, or 15%.

32. For exceptional cases and deserving candidates, subsidized or free accommodation may be provided at the GITAM Student Residences.

33. While the students' achievements and prowess in Sports will be given importance, there shall be equal significance attributed to their academic performance once they start the Student-Athlete journey.

34. Application Process:

- Proceed to fill out the regular GITAM application.
- The prospective students may select Sports Quota in the scholarship drop-down box, which will open a separate section for entering sports-related information.
- All the sports achievements will have to be listed in the application form with uploading a scanned copy of proof (certificates, paper clippings, etc.) in the allotted provision.
- The achievements should be within four years from the year of application (i.e.) on or after 1st June 2018.
- The application will be considered if the applicant has participated/won in their sport at an International, National, State, or Zonal/District level.
- The list of sports for which Admissions are available under Sports Quota is mentioned below:

Campus	Sport Offered
Visakhapatnam	Basketball, Badminton, Chess, Cricket, Football, Table Tennis, Tennis & Volleyball
Hyderabad	Chess & Kabaddi
Bengaluru	Chess
All campuses	Individual Sports not listed above

35. If applicants have participated at an International or National level in any sport that is not listed above, they may write mentioning the relevant achievements (along with certificates) to sports_scholarships@gitam.edu. Scholarships for these candidates will be granted at the discretion of the Directorate of Sports, GITAM.

36. Shortlisting & Trials:

- There will be a two-stage screening process for finalizing the Sports Quota candidates.

    Application Review: All applications will be analyzed, and the candidates who rank the highest amongst the applicants and meet the criteria set will be called for Selection Trials & Interviews.

    Selection Trials + Interview: The candidates who have cleared the Application review process will participate in a Selection Trials process. The Selection Trial will be an assessment of their game/sport – which shall include the following:

    a. Sport Specific Fitness

b. Fundamental knowledge and skills in the sport

c. Overall playing ability

The personal interview will also be conducted to assess the candidate's overall fit.

37. **Evaluation:** The overall evaluation process shall be as under:

Stage	Assessment Type	Assessment Categories	Weightage
1	Application Process	Sports Achievements	30%
2	Selection Trials	Academic History + GAT/Entrance Test Score	20%
		Sports Specific Trials	40%
		Personal Interview	10%
		Total	**100%**

The various levels of competitions and categories of events are given below:

Level of Competition	Name of the Competitions
Recognized International Events	International (Olympics/Asian games)
	International (Games conducted every six months), International level competitions organized by the World Federation for the sport
Recognized National Events	National Championships/National Games – Organized by National Federations/IOA/MYAS
	School Games Federation of India (SGFI) Meet (National Level)/Khelo India School Games/Khelo India University Games
	All India Rural Sports Meet/PYKKA (Panchayat YuvaKrida Aur Khel Abhiyan) National Level Rural Competition (National Level), AIU Inter University Games
	National Sports Festival for Women/PYKKA National Level Women Competition (National Level)
	National Inter-School Competition (National Level)
Recognized State Championships	State Championship Representing Revenue District – Organized by State Association
Recognized National Events	KVS/CBSE National Sports Meet (State Level)
	PYKKA State Rural Competition
Recognized District/Zonal events	District Tournaments/Sports Meet/Championships conducted by District Sports Associations
	District Inter School Competition/SAI Promotion Games (District Level)
	PYKKA – District Level Rural competition
	PYKKA District Level Women competition
	AIU Zonal level competitions

Authorization authority for certificates

Category Details	Competent Authority for Authorization
International (Representing Nation)	President/Secretary of the National Sports Federation (recognized by the Ministry of Youth Affairs and Sports/IOA) Participation certificate should be signed by the President/Secretary General/Chairman of the Organizing Committee of the host Nation.
National (Representing State)	Member Secretary, Secretary of the State Association
National Games (Representing the State)	President/Secretary of IOA and Chairman of the organizing committee
National (Representing State)	Chief Inspector of Physical Education for National School Games competitions
Khelo India University Games	VC/Registrar of University/Khelo India Games Certificate
School Games Federation of India (SGFI) (National Level)	President/Hon. Gen. Secretary, SGFI

Category Details	Competent Authority for Authorization
Khelo India/National Inter-School Competition (National Level)	Executive Director/Director-General, Sports Authority of India
All India Rural Sports (National Level)	Executive Director/Director-General, Sports Authority of India
National Sports Festival for Women (National Level)	Executive Director/Director-General, Sports Authority of India
PYKKA (Panchayat Yuva Krida Aur Khel Abhiyan) National Level Rural Tournament	Executive Director/Director-General, Sports Authority of India
KVS Nationals (State Level)	Commissioner / Joint Commissioner of KVS
CBSE National Sports Meet (State Level)	A. E. O. – Sports/Secretary, CBSE
State Inter-School Competitions (State Level)	Member Secretary, State Sports Development Authority
PYKKA State Rural Competition	Member Secretary, State Sports Development Authority
CBSE South Zone Sports Meet (Divisional Level)	AEO – Sports/Secretary, CBSE
District Inter-School Competitions (Divisional Level)	District Sports Officer
PYKKA District Rural Competition	Member Secretary and District Sports Officer
District Level Competitions	District Education Officer

38. **Scholarship Renewal:** The scholarship offered under Sports is applicable only for the first year. The same scholarship will be continued, revised in the subsequent years of study subject to

- Clearing examinations in the first attempt in the review period.
- Performance & achievement in sports, including but not limited to representing the University at approved sports competitions.

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- Maintaining an impeccable disciplinary record.
- Failing in one or more of the above criteria will lead to Scholarship withdrawal,
- Scholarship revision and special considerations shall be done at the discretion of the Director of Sports.

Combination of Scholarships:

39. The combination of Merit Driven Need-Based, Employee Children, Loyalty Scholarship, and Sports Scholarship should not exceed 75%. The combination of scholarships chosen cannot be changed during the student's course of study.

40. For any combination of scholarships with the merit-driven need-based scholarship, the percentage of total scholarship should not exceed 75% and will be awarded in the following order of precedence:

    i. % of Merit Scholarship on the tuition fee

    ii. % of Need-based scholarship on the scholarship as per the order of precedence on balance after Sl. No (i).

    iii. % of Employees' Children on the scholarship as per the order of preference on balance after Sl. No (i) & (ii).

    iv. % of Loyalty Scholarship on the scholarship as per the order of precedence on balance after Sl. No (i), (ii) and (iii).

    v. % of Sports Scholarship on the scholarship as per the order of precedence on balance after Sl. No (i), (ii), (iii) and (iv).

41. Eligible students can avail of any one scholarship from the above up to 100% without any combination.

42. Ph.D. scholars are not considered for Alumni scholarships. The Center for Distance Learning (CDL) students will not be treated as Alumni.

43. Scholarship to the student is subject to the payment of fees on time. Students having dues will not be eligible for the award of scholarships. Students facing disciplinary action will not be eligible for any scholarship for the remaining years.

44. This scholarship scheme is effective from the academic year 2023-24.

45. This approved scholarship framework will not be applicable to the Kautilya School of Public Policy, MBBS, and Ph.D. programs.

46. In case of any conflict in interpreting the Scholarship rules, the Vice-Chancellor's decision is final and binding.

47. Detailed Scholarship Framework is given in the Annexure as shown below:

Annexure

Discipline	Undergraduate		Postgraduate	
	Program	Scholarship Framework	Program	Scholarship Framework
Engineering	B. Tech	**GAT 2023 Rank** 1 – 25: 100% 26 – 100: 75% 101 – 250: 50% 251 – 1000: 25% 1001 – 3500: 15% **JEE(Main) 2023 Percentile** >=97.00: 100% >=96.00 & <97.00: 75% >=94.00 & <96.00: 50% >=90.00 & <94.00: 25% >=84.50 & <90.00: 15% **AP EAPCET / TS EAMCET 2023 Rank** 1 – 100: 100% 101 – 250: 75% 251 – 1000: 50% 1001 – 5000: 25% 5001 – 25000: 15% **UCEED AIR 2023** 1 - 50: 100% 51 - 100: 75% 101 - 250: 50% 251 - 500: 25% 501 – 750: 15%	M. Tech	**GAT 2023 Score** >=140: 100% >=130 & <140: 75% >=120 & <130: 50% >=100 & <120: 25% >=80 & <100: 15% **GATE Percentile** >=95: 100% >=90 & <95: 75% >=80 & <90: 50% >=70 & <80: 25% >=60 & <70: 15% **AP / TS PGECET 2023 Rank** 1 – 10: 100% 11 – 25: 75% 26 -100: 50% 101 – 250: 25% 251 – 500: 15% **CUET (PG) 2023 Score** >=190: 100% >=180 & <190: 75% >=160 & <180: 50% >=140 & <160: 25% >=120 & <140: 15%

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Discipline	Undergraduate		Postgraduate	
	Program	Scholarship Framework	Program	Scholarship Framework
Engineering	II Yr. B. Tech (Lateral Entry)	**GAT 2023 Rank** >=140: 100% >=130 & <140: 75% >=120 & <130: 50% >=100 & <120: 25% >=80 & <100: 15% **AP / TS ECET & DCET 2023 Integrated Rank** 1 - 50: 100% 51 - 250: 75% 251 - 1000: 50% 1001 - 2500: 25% 2501 - 5000: 15%	NA	NA
Architecture	B. Arch	**GAT 2023 Rank** 1 – 25: 100% 26 – 100: 75% 101 – 250: 50% 251 – 1000: 25% 1001 – 3500: 15% **NATA 2023 Score** >=160: 100% >=140 & <160: 75% >=130 & <140: 50% >=120 & <130: 25% >=100 & <120: 15% **JEE Paper 2 (Main) 2023 Percentile** >=97.00: 100% >=95.00 & <97.00: 75% >=93.00 & <95.00: 50% >=90.00 & <93.00: 25% >=84.50 & <90.00: 15%	M. Arch	**GAT 2023 Score** >=150: 100% >=130 & <150: 75% >=120 & <130: 50% >=100 & <120: 25% >=80 & <100: 15% **GATE Percentile** >=95: 100% >=90 & <95: 75% >=80 & <90: 50% >=70 & <80: 25% >=60 & <70: 15%

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Discipline	Undergraduate		Postgraduate	
	Program	**Scholarship Framework**	**Program**	**Scholarship Framework**
Management	BBA	**GAT 2023 Score** >=150: 100% >=135 & <150: 75% >=120 & <135: 50% >=105 & <120: 25% >=80 & <105: 15% **CUET(UG) 2023 Score** >=190: 100% >=180 & <190: 75% >=160 & <180: 50% >=140 & <160: 25% >=120 & <140: 15% **UGAT 2023 Score** >=99: 100% >=98 & <99: 75% >=95 & <98: 50% >=90 & <95: 25% >=85 & <90: 15%	MBA	**GAT 2023 Score** >=150: 100% >=130 & <150: 75% >=110 & <130: 50% >=90 & <110: 25% >=70 & <90: 15% **CAT / XAT / GMAT 2023 Percentile** >=90: 100% >=80 & <90: 75% >=70 & <80: 50% >=60 & <70: 25% >=50 & <60: 15% **MAT 2023 Percentile** >=95: 100% >=93 & <95: 75% >=90 & <93: 50% >=85 & <90: 25% >=75 & <85: 15% **NMAT & CMAT 2023 Percentile** >=95: 100% >=93 & <95: 75% >=90 & <93: 50% >=85 & <90: 25% >=75 & <85: 15% **AP / TS ICET Ranks** 1-15: 100% 16-30: 75% 31-85: 50% 86-150: 25% 151-500: 15%

Discipline	Undergraduate		Postgraduate	
	Program	Scholarship Framework	Program	Scholarship Framework
Law	LLB	**GAT 2023 Score** >=120: 100% >=110 & <120: 75% >=100 & <110: 50% >=80 & <100: 25% >=60 & <80: 15% **CLAT / LSAT 2023 Rank** 1 - 1000: 100% 1001 - 2000: 75% 2001 - 3000: 50% 3001 - 5000: 25% 5001 - 7000: 15%	LLM	**GAT 2023 Score** >=150: 100% >=130 & <150: 75% >=120 & <130: 50% >=100 & <120: 25% >=80 & <100: 15% **CLAT / LSAT Rank** 1 - 500: 100% 501 - 1000: 75% 1001 - 2000: 50% 2001 - 3000: 25% 3001 - 4000: 15%
Humanities	B. A	**GAT 2023 Score** >=150: 100% >=130 & <150: 75% >=110 & <130: 50% >=90 & <110: 25% >=80 & <90: 15% **CUET(UG) 2023 Score** >=190: 100% >=180 & <190: 75% >=160 & <180: 50% >=140 & <160: 25% >=120 & <140: 15% **HSEE 2023 Rank** 1 - 25: 100% 26 - 50: 75% 51 - 100: 50% 101 - 250: 25% 251 - 500: 15%	MA	**GAT 2023 Score** >=160: 100% >=135 & <160: 75% >=115 & <135: 50% >=100 & <115: 25% >=80 & <100: 15% **CUET(PG) 2023 Score** >=190: 100% >=180 & <190: 75% >=160 & <180: 50% >=140 & <160: 25% >=120 & <140: 15% **TISS NET Score** >=80: 100% >=60 & <80: 75% >=55 & <60: 50% >=50 & <55: 25% >=45 & <50: 15%

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Discipline	Undergraduate		Postgraduate	
	Program	Scholarship Framework	Program	Scholarship Framework
Pharmacy	B. Pharm	**GAT 2023 Rank** 1 – 25: 100% 26 – 100: 75% 101 – 250: 50% 251 – 1000: 25% 1001 – 3500: 15% **NEET(UG) 2023 Rank** 1 - 75000: 100% 75001 - 200000: 75% 200001 - 300000: 50% 300001 - 400000: 25% 400001 - 500000: 15%	M. Pharm	**GAT 2023 Score** >=150: 100% >=130 & <150: 75% >=120 & <130: 50% >=100 & <120: 25% >=80 & <100: 15% **GPAT Rank** 1 - 500: 100% 501 - 1000: 75% 1001 - 2000: 50% 2001 - 4000: 25% 4001 – 6000: 15%
Paramedical	B.Sc.	**GAT 2023 Rank** 1 – 25: 100% 26 – 100: 75% 101 – 250: 50% 251 – 1000: 25% 1001 – 3500: 15% **NEET(UG) 2023 Rank** 1 - 75000: 100% 75001 - 200000: 75% 200001 - 300000: 50% 300001 - 400000: 25% 400001 - 500000: 15%	NA	NA

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Discipline	Undergraduate		Postgraduate	
	Program	Scholarship Framework	Program	Scholarship Framework
Science	B.Sc.	**GAT 2023 Rank** 1 – 25: 100% 26 – 100: 75% 101 – 250: 50% 251 – 1000: 25% 1001 – 3500: 15% **JEE(Main) 2023 Percentile** >=97.00: 100% >=96.00 & <97.00: 75% >=94.00 & <96.00: 50% >=90.00 & <94.00: 25% >=84.50 & <90.00: 15% **AP EAPCET / TS EAMCET 2023 Rank** 1 - 100: 100% 101 - 250: 75% 251 - 1000: 50% 1001 - 5000: 25% 5001 - 25000: 15% **CUET(UG) 2023 Score** >=190: 100% >=180 & <190: 75% >=160 & <180: 50% >=140 & <160: 25% >=120 & <140: 15% **NEET(UG) 2023 Rank** 1 - 75000: 100% 75001 - 200000: 75% 200001 - 300000: 50% 300001 - 400000: 25% 400001 - 500000: 15%	M.Sc.	**GAT 2023 Score** >=150: 100% >=130 & <150: 75% >=120 & <130: 50% >=100 & <120: 25% >=80 & <100: 15% **JAM 2023 Rank** 1 - 50: 100% 51 - 100: 75% 101 - 250: 50% 251 - 500: 25% 501 – 750: 15% **CUET(PG) 2023 Rank** >=190: 100% >=180 & <190: 75% >=160 & <180: 50% >=140 & <160: 25% >=120 & <140: 15%

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Discipline	Undergraduate		Postgraduate	
	Program	Scholarship Framework	Program	Scholarship Framework
Nursing	B.Sc.	**GAT 2023 Rank** 1 – 25: 100% 26 – 100: 75% 101 – 250: 50% 251 – 1000: 25% 1001 – 3500: 15% **NEET(UG) 2023 Rank** 1 - 75000: 100% 75001 - 200000: 75% 200001 - 300000: 50% 300001 - 400000: 25% 400001 - 500000: 15%	M.Sc.	**Stipend** Every admitted student is eligible for a stipend of ₹75,000
Physiotherapy	BPT	**GAT 2023 Rank** 1 – 25: 100% 26 – 100: 75% 101 – 250: 50% 251 – 1000: 25% 1001 – 3500: 15% **NEET(UG) 2023 Rank** 1 - 75000: 100% 75001 - 200000: 75% 200001 - 300000: 50% 300001 - 400000: 25% 400001 - 500000: 15%	NA	NA

Loyalty Scholarships:

Sl. No	Scholarship Scheme	Scholarship %
1	Any Alumni returning to do higher studies	10%
2	Children of Alumni	10%
3	Real Siblings (Not applicable to step-siblings or cousins)	10%
4	Children of retired employees of GITAM	10%
5	Spouse of GITAM Employee	10%

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Scholarship Approval Authority:

Sl. No	Scholarship Type	Scholarship Scheme	Approval Authority	Turn Around Time
1	Merit	All State and National Entrance Tests	Director - Admissions	02 Working Days
2	Need-based	All Need-based Scholarships	Chief Finance Officer	02 Working Days
3	Employee Children	All Employee Children Scholarships	Director - HR	02 Working Days
4	Loyalty	Children of retired employees of GITAM	Director - HR	02 Working Days
5	Loyalty	Any Alumni returning to do higher studies	Director - External Relations	02 Working Days
6	Loyalty	Children of Alumni	Director - External Relations	02 Working Days
7	Loyalty	Sibling Scholarship	Director - External Relations	02 Working Days
8	Loyalty	Spouse of Employee	Director - HR	02 Working Days
9	Sports	All Sports Scholarships	Director - Sports	02 Working Days

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Copy to:

The Senior Director, Directorate of Admissions

All Pro VCs, Dean's and HOI's

The CTO, for an Update on the Website

PS to VC/PS to Secretary/ CFO/ OFF